

# Nketoana Local Municipality

## SUPPLY CHAIN MANAGEMENT OFFICE

### Request for Quotation

RFQ	QUANTITY	DESCRIPTION
RFQ2473/2025		NKETOANA LOCAL MUNICIPALITY HEREBY INVITES SERVICE PROVIDERS TO SUBMIT QUOTATIONS FOR SUPPLY AND DELIVERY OF THE LAPTOPS
	03	<ul style="list-style-type: none"><li>• Operating System: Windows 10Pro</li><li>• Processor: Intel®Core™i7-1255U</li><li>• Storage: 512 GB SSD / 500GB HDD with 16 Gig Ram</li><li>• Ports: 2x type – A USB 3.0 or higher speed, 1x type C super speed, 1x Microphone / Headphone combo, 1x HDMI Port, 1x Ethernet (RJ – 45) port</li><li>• Carry: Manufacture Certified Laptop Bags(backpack)</li><li>• Other: Full Backlit Keyboard.</li></ul>

### BIDDERS SHALL TAKE NOTE OF THE FOLLOWING TERMS AND CONDITIONS:

- The RFQ will strictly close on **16 JANUARY 2025 at 12h00 Noon**.
- Document will be available at the Nketoana Local Municipality, Cnr Church and Voortrekker Street Reitz from 10:00 on Thursday 09 January 2025.
- All quotations must be enclosed in a sealed envelope clearly marked with the correct RFQ number and be deposited in the Bid/Tender box at, Nketoana Local Municipality Cnr Church and Voortrekker Street Reitz 9810.
- **A non- refundable bid document fee of R50.00 is payable with the Municipality Cnr Church and Voortrekker Street Reitz 9810.**
- Proof of purchase of bid document must be attached.
- Nketoana Local Municipality Supply Chain Policy will apply:
- The lowest or any other quotation will not necessarily be accepted, and the Municipality reserves the right to accept where applicable the whole or part of the bid or not to appoint.
- Late, telegraphed, emailed, faxed, unsigned or incomplete Rfq will not be accepted.
- A valid Tax pin obtainable from SARS; must be submitted.
- All persons in the service of the state are not allowed to bid.
- A current service account of water, lights and Rates obtainable from any Local or Metropolitan Municipality must not exceed three months and must not be in arrears.
- **Proof of ownership MUST be attached. If the item is leased, a valid lease agreement / intention to lease letter with proof of ownership from lessor MUST be attached.**
- Original certified copy of BBBEE certificate obtainable from IRBA or verified by SANAS or sworn affidavit.

**Mr S M NHLAPO**  
**Municipal Manager**

Advert date: 08/01/2025

- Municipal Supply chain management policy and Preferential Procurement Policy Framework Act No 5 of 2000 (80/20 preferential points allocation system in line with revised Procurement Regulations of 2022 by using the balance scorecard methodology) will be applied.
- Local content will apply.
- Preferences: Thabo Mofutsanyana District
- The suppliers must be registered on Central Suppliers Database to qualify for the mentioned bids.
- Failure to attach the required documents will lead to disqualification.



**Enquiries should be directed to Mr. P Mnguni @ 084 218 0372**

“Empowerment is our core business”

**Mr S M NHLAPO**  
**Municipal Manager**

Advert date: 08/01/2025